

**Heritage Lake Park
Community Development District**

**November 1, 2021
Meeting**

AGENDA PACKAGE

Communications Media Technology Via Zoom

Meeting ID #:

Meeting URL:

<https://zoom.us/j/94537394539?pwd=R0UwMWdqaE9iNGFiS2F0ZjVmMU9rUT09>

Call-In #: 1-929-205-6099

Passcode: 902147

Heritage Lake Park Community Development District

Inframark Infrastructure Management Services

210 North University Drive, Suite 702 • Coral Springs, Florida 33071

Telephone: (954) 603-0033 • Fax: (954) 345-1292

October 25, 2021

Board of Supervisors

Heritage Lake Park Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Lake Park Community Development District will be held **Monday, November 1, 2021 at 10:00 a.m. at the Heritage Lake Park Clubhouse, 25635 Heritage Lake Boulevard, Punta Gorda, Florida.** Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Audience Comments on Agenda Items**
- 5. Approval of Consent Agenda**
 - A. Approval of the Minutes from the October 4, 2021 Meeting
 - B. Acceptance of the Financial Statements
 - C. Motion Assigning Fund Balance for September 30, 2021
- 6. Ratification of Agreements Per Spending Resolution 2017-03**
 - A. New IQ Quote 6991
 - B. Howard's Pool World Estimate 3310A
- 7. Engineer's Report**
- 8. Old Business**
 - A. D.R. Horton Contract Amendment Discussion
- 9. New Business**
 - A. Discussion on CDD Rules
 - B. FY2022 Auditor Selection Process Discussion
 - i. Establishment of RFP Evaluation Criteria
 - ii. Authorization to Proceed with RFP
 - C. DTE Estimate 18051 – Plant Replacement for Gate Incident
 - D. Action Automatic Door & Gate Proposal 126734
 - E. Copeland Southern Stormwater Drainage Repairs Updated Proposal
 - F. Discussion of Hosting a Blood Drive with OneBlood, Inc.
- 10. Manager's Report**
 - A. Landscape/Irrigation Update
 - B. Field Management Report
 - C. Update on Follow-Up Actions
 - i. Solitude Service Report
- 11. Attorney's Report**
- 12. Supervisors' Reports, Requests and Comments**
- 13. Chairman's Comment**

Heritage Lake Park CDD
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14. Audience Comments

15. Adjournment

Supporting documents for agenda items are enclosed or will be distributed at the meeting.

The balance of the agenda is routine in nature, and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Justin Faircloth

District Manager

Fifth Order of Business

5A

**MINUTES OF MEETING
HERITAGE LAKE PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Lake Park Community Development District was held on Monday, October 4, 2021 at 10:00 a.m. at the Heritage Lake Park Clubhouse, 25635 Heritage Lake Boulevard, Punta Gorda, Florida.

Present and constituting a quorum were:

Paul Eberhardt	Chairperson
Elizabeth Shella	Vice Chairperson
Douglas Carville	Assistant Secretary
James DeFilippo	Assistant Secretary
Lawrence Forlano	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Faircloth called the meeting to order and a quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

- Item 8.A. - Berger, Toombs, Elam, Gaines & Frank FY 2021 Audit Engagement Letter, was added to the agenda.

On MOTION by Mr. Eberhardt seconded by Mr. Forlano, with all in favor, the agenda was approved as amended.

FOURTH ORDER OF BUSINESS

**Audience Comments on
Agenda Items**

- Ms. Carlotta Piper inquired about the District's finances.
- Mr. Faircloth outlined the Balance Sheet and Fund Balance.

FIFTH ORDER OF BUSINESS **Approval of Consent Agenda**
A. Approval of the Minutes from the September 13, 2021 Meeting
B. Acceptance of the Financial Statements
C. Ratification of Agreements Per Spending Resolution 2017-03

On MOTION by Ms. Shella seconded by Mr. DeFilippo, with all in favor, the consent agenda was approved as presented.

SIXTH ORDER OF BUSINESS **Engineer's Report**
 There being none, the next agenda item followed.

SEVENTH ORDER OF BUSINESS **Old Business**
A. Discussion of Fiscal Year Meeting Schedule and the Addition of a November 1, 2021 Meeting
 • Mr. Faircloth noted the November meeting was not included on the FY 2022 Meeting Schedule approved at the last meeting.

On MOTION by Ms. Shella seconded by Mr. Forlano, with all in favor, the addition of a November 1, 2021 meeting to the schedule was approved.

EIGHTH ORDER OF BUSINESS **New Business**
A. Berger, Toombs, Elam, Gaines & Frank FY 2021 Audit Engagement Letter
 • Mr. Faircloth addressed the engagement letter and the RFP process for FY 2022.

On MOTION by Ms. Shella seconded by Mr. Forlano, with all in favor, the Berger, Toombs, Elam, Gaines & Frank FY 2021 Audit Engagement Letter at a cost of \$3,900.00 was approved with modified language provided by Mr. Cohen protecting the District's sovereign immunity.

NINTH ORDER OF BUSINESS **Manager's Report**
A. Landscape/Irrigation Update
 The following was discussed:

- 80 • Trimming the cocoplums around the tennis courts was discussed and
- 81 the Board agreed to continue to allow the plants to grow taller while
- 82 trimming them as necessary to keep them orderly.
- 83 • Ms. Shella requested that Well #5 DTE invoices continue to be held
- 84 until the equipment was working properly and pressure issues were
- 85 resolved.
- 86 • Rain gauges and their operation were discussed.

87 **B. Field Management Report**

- 88 • The Field Management Report was reviewed with the Board and it
- 89 was noted that the report and future reports would be sent to
- 90 Howard's Pool World.

91 **C. Update on Follow-up Actions**

92 The following was discussed:

- 93 • Lake 1 erosion proposal revisions.
- 94 • House Bill 53 and the newly issued template on how the report
- 95 should look.
- 96 • Foreclosed parcel progress.

97 **i. Solitude Service Report**

- 98 • The report was presented to the Board.

99 **ii. Fiscal Year 2022 Insurance Review**

- 100 • The FY 2022 Insurance information was reviewed with the Board and it
- 101 was noted the premium was substantially reduced after Egis was contacted
- 102 and PRIA was given an opportunity to revise their initial proposal.

103 **TENTH ORDER OF BUSINESS**

Attorney's Report

- 104 • The email from the attorney regarding the need for the wall or a
- 105 landscaping buffer was discussed with the Board.

106 **ELEVENTH ORDER OF BUSINESS**

Supervisors' Reports, Requests and Comments

- 107 • Mr. Forlano discussed paving of the Clubhouse parking lot.

- 115 • Mr. Faircloth will reach out to the Engineer to obtain proposals for
- 116 the paving.
- 117 • Ms. Shella discussed vendor assignments.

118

119 On MOTION by Ms. Shella seconded by Mr. DeFilippo,

120 with all in favor, authorizing Ms. Shella to approve CDD

121 events and oversight of the Office Manager was approved.

122

123 **TWELFTH ORDER OF BUSINESS**

Chairman's Comments

- 124 • Mr. Faircloth discussed the tennis courts and the most recent email
- 125 circulating the community regarding play on the court.
- 126 • The Board agreed that the hours for the tennis courts should be set
- 127 to the hours of the Clubhouse in agreement with the District's rules.

128

129 **THIRTEENTH ORDER OF BUSINESS**

Audience Comments

- 130 • Residents inquired about Clubhouse paving, sidewalk maintenance,
- 131 and mailbox kiosks.

132

133 **FOURTEENTH ORDER OF BUSINESS**

Adjournment

134 There being no further business,

135

136 On MOTION by Mr. Forlano seconded by Ms. Shella with

137 all in favor the meeting was adjourned at 11:13 a.m.

138

139

140

141 _____

Justin Faircloth, Secretary

Paul Eberhardt, Chairman

5B

**Heritage Lake Park
Community Development District**

Financial Report

September 30, 2021



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**Heritage Lake Park
Community Development District**

Financial Statements

(Unaudited)

September 30, 2021

Balance Sheet
September 30, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2005 DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 53,525	\$ -	\$ 53,525
Cash On Hand/Petty Cash	800	-	800
Assessments Receivable	48,323	15,207	63,530
Allow-Doubtful Collections	(48,323)	(15,207)	(63,530)
Investments:			
Money Market Account	548,305	-	548,305
Prepayment Account	-	7,313	7,313
Reserve Fund	-	127,644	127,644
Revenue Fund	-	58,865	58,865
Prepaid Items	5,740	-	5,740
TOTAL ASSETS	\$ 608,370	\$ 193,822	\$ 802,192
<u>LIABILITIES</u>			
Accounts Payable	\$ 13,584	\$ -	\$ 13,584
Accrued Expenses	3,765	-	3,765
Sales Tax Payable	11	-	11
TOTAL LIABILITIES	17,360	-	17,360
<u>FUND BALANCES</u>			
Nonspendable:			
Prepaid Items	5,740	-	5,740
Restricted for:			
Debt Service	-	193,822	193,822
Assigned to:			
Operating Reserves	116,767	-	116,767
Reserves - Capital Projects	76,536	-	76,536
Reserves - Legal	3,792	-	3,792
Reserves - Roadways	220,780	-	220,780
Reserves - Stormwater System	45,969	-	45,969
Reserve - Wall	56,870	-	56,870
Unassigned:	64,556	-	64,556
TOTAL FUND BALANCES	\$ 591,010	\$ 193,822	\$ 784,832
TOTAL LIABILITIES & FUND BALANCES	\$ 608,370	\$ 193,822	\$ 802,192

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-21 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 3,000	\$ 1,108	36.93%	\$ 80
Recreational Activity Fees	8,000	-	0.00%	-
Special Assmnts- Tax Collector	805,000	803,668	99.83%	422
Special Assmnts- Discounts	(32,200)	(28,376)	88.12%	(17)
Settlements	-	1,679	0.00%	17
Other Miscellaneous Revenues	500	283	56.60%	-
Gate Bar Code/Remotes	1,000	3,487	348.70%	164
TOTAL REVENUES	785,300	781,849	99.56%	666

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	10,400	86.67%	1,000
FICA Taxes	918	796	86.71%	77
ProfServ-Arbitrage Rebate	600	-	0.00%	-
ProfServ-Dissemination Agent	1,126	1,126	100.00%	1,126
ProfServ-Engineering	4,000	708	17.70%	-
ProfServ-Legal Services	24,844	39,283	158.12%	2,342
ProfServ-Mgmt Consulting	58,656	58,656	100.00%	4,888
ProfServ-Trustee Fees	5,000	4,771	95.42%	-
ProfServ-Web Site Maintenance	1,316	2,869	218.01%	110
Auditing Services	3,850	3,725	96.75%	-
Postage and Freight	600	677	112.83%	473
Insurance - General Liability	2,808	4,132	147.15%	-
Printing and Binding	500	5	1.00%	-
Legal Advertising	900	1,042	115.78%	106
Misc-Bank Charges	600	344	57.33%	31
Misc-Assessment Collection Cost	16,100	15,506	96.31%	8
Office Supplies	35	-	0.00%	-
Annual District Filing Fee	175	175	100.00%	-
Total Administration	134,028	144,215	107.60%	10,161

Field

ProfServ-Field Management	5,729	5,729	100.00%	477
ProfServ-Mgmt Consulting	-	3,156	0.00%	875
ProfServ-Wetlands	10,680	10,680	100.00%	890
Contracts-Landscape	70,800	64,086	90.52%	-
Contracts-Buffer Wall	13,600	3,500	25.74%	-
R&M-General	9,600	7,524	78.38%	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-21 ACTUAL
R&M-Irrigation	22,400	22,978	102.58%	7,191
R&M-Lake	5,000	-	0.00%	-
R&M-Mulch	5,500	7,200	130.91%	-
R&M-Sidewalks	3,000	-	0.00%	-
R&M-Trees and Trimming	5,995	9,405	156.88%	5,325
R&M-Lights	3,000	3,187	106.23%	542
R&M-Wall	8,000	3,933	49.16%	-
Misc-Contingency	7,473	9,227	123.47%	-
Total Field	170,777	150,605	88.19%	15,300
<u>Utilities</u>				
Communication - Telephone	500	742	148.40%	70
Electricity - General	5,500	4,886	88.84%	415
Internet Services	2,458	2,901	118.02%	259
Total Utilities	8,458	8,529	100.84%	744
<u>Gatehouse</u>				
Towing Services	250	-	0.00%	-
Contracts-Gates	1,080	-	0.00%	-
Contracts-Security System	55,608	57,918	104.15%	4,918
Electricity - General	2,800	2,925	104.46%	251
R&M-Buildings	500	50	10.00%	-
R&M-Gate	3,000	3,388	112.93%	-
Misc-Contingency	5,000	6,217	124.34%	-
Total Gatehouse	68,238	70,498	103.31%	5,169
<u>Clubhouse and Recreation</u>				
Payroll-Salaries	18,000	16,146	89.70%	1,957
Payroll-Maintenance	-	9,750	0.00%	1,190
Payroll Taxes	1,377	1,981	143.86%	241
Workers' Compensation	490	592	120.82%	-
Fire Alarm Monitoring	540	540	100.00%	-
Contracts-Fountain	664	680	102.41%	-
Contracts-Security Camera	550	550	100.00%	-
Contracts-Pools	8,600	13,440	156.28%	1,180
Contracts-Cleaning Services	12,420	12,420	100.00%	1,035
Contracts-HVAC	2,353	1,968	83.64%	-
Contracts-Pest Control	1,800	1,800	100.00%	150
Contracts-Security System	6,840	9,718	142.08%	822

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-21 ACTUAL
Pest Control - Bldg/Gnds	1,620	1,495	92.28%	-
Contractual Maint. Services	13,520	-	0.00%	-
Electricity - General	23,000	15,716	68.33%	891
Utility - Refuse Removal	2,609	2,933	112.42%	255
Utility - Water & Sewer	5,600	6,068	108.36%	452
Insurance - Property	29,004	37,696	129.97%	-
R&M-General	4,000	4,460	111.50%	23
R&M-Fountain	500	154	30.80%	-
R&M-Pools	23,658	3,432	14.51%	-
R&M-Tennis Courts	1,000	72	7.20%	-
R&M-Fitness Equipment	3,000	1,554	51.80%	-
R&M-Fitness Center	2,000	351	17.55%	-
R&M-Security Cameras	1,000	1,441	144.10%	-
R&M-Backflow Inspection	154	145	94.16%	-
Fire Ext Inspection & Repairs	500	98	19.60%	-
R&M-Fire Alarm	500	-	0.00%	-
Fire Alarm Inspection	200	198	99.00%	-
R&M-Fire Sprinklers	500	450	90.00%	-
R&M - Computer/Internet	2,500	1,525	61.00%	100
Misc-Cable TV Expenses	1,800	1,204	66.89%	105
Misc-Clubhouse Activities	4,800	34	0.71%	-
Misc-Contingency	24,370	4,840	19.86%	327
Office Supplies	3,000	2,177	72.57%	108
Cleaning Supplies	2,600	373	14.35%	-
Cleaning Services	500	-	0.00%	-
Cap Outlay - Other	30,000	33,928	113.09%	10,938
Total Clubhouse and Recreation	235,569	189,929	80.63%	19,774
Reserves				
Reserve - Roadways	110,575	-	0.00%	-
Reserve-Stormwater System	29,220	-	0.00%	-
Reserves - Wall	28,435	-	0.00%	-
Total Reserves	168,230	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	785,300	563,776	71.79%	51,148

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-21 ACTUAL
Excess (deficiency) of revenues				
Over (under) expenditures	-	218,073	0.00%	(50,482)
Net change in fund balance	\$ -	\$ 218,073	0.00%	\$ (50,482)
FUND BALANCE, BEGINNING (OCT 1, 2020)	372,937	372,937		
FUND BALANCE, ENDING	\$ 372,937	\$ 591,010		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-21 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 1,600	\$ 14	0.88%	\$ 1
Special Assmnts- Tax Collector	180,800	180,800	100.00%	-
Special Assmnts- Discounts	(7,232)	(6,353)	87.85%	-
TOTAL REVENUES	175,168	174,461	99.60%	1
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	3,616	3,489	96.49%	-
Total Administration	3,616	3,489	96.49%	-
<u>Debt Service</u>				
Principal Debt Retirement	80,000	80,000	100.00%	-
Principal Prepayments	-	5,000	0.00%	-
Interest Expense	108,300	107,873	99.61%	-
Total Debt Service	188,300	192,873	102.43%	-
TOTAL EXPENDITURES	191,916	196,362	102.32%	-
Excess (deficiency) of revenues				
Over (under) expenditures	(16,748)	(21,901)	n/a	1
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(16,748)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(16,748)	-	0.00%	-
Net change in fund balance	\$ (16,748)	\$ (21,901)	n/a	\$ 1
FUND BALANCE, BEGINNING (OCT 1, 2020)	215,723	215,723		
FUND BALANCE, ENDING	\$ 198,975	\$ 193,822		

**Heritage Lake Park
Community Development District**

Supporting Schedules

September 30, 2021

Non-Ad Valorem Special Assessments - Charlotte County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2021

					ALLOCATION BY FUND	
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund	Series 2005 Debt Service Fund
Assessments Levied				\$ 985,799	\$ 805,000	\$ 180,800
Allocation %				100%	82%	18%
Real Estate Installment						
11/06/20	\$ 11,901	\$ 652	\$ 243	\$ 12,796	\$ 10,359	\$ 2,437
04/15/21	13,782	208	281	14,272	11,524	2,748
05/13/21	10,292	(174)	210	10,328	8,402	1,926
Real Estate Current						
11/12/20	8,565	364	175	9,103	7,371	1,732
11/18/20	42,862	1,822	875	45,559	36,857	8,702
11/24/20	98,234	4,177	2,005	104,415	84,772	19,643
12/03/20	106,917	4,546	2,182	113,645	92,144	21,502
12/10/20	177,885	7,563	3,630	189,078	158,241	30,837
12/17/20	275,282	11,704	5,618	292,604	237,730	54,874
01/14/21	98,731	3,795	2,015	104,542	84,772	19,770
02/11/21	10,919	227	223	11,369	9,214	2,154
03/11/21	22,079	250	451	22,779	18,429	4,351
04/08/21	37,841	23	772	38,637	31,329	7,308
Real Estate Current/Installment						
06/08/21	5,911	(176)	121	5,856	4,730	1,126
Real Estate Delinquent						
07/15/21	9,146	(272)	187	9,061	7,371	1,690
09/09/21	397	17	8	422	422	-
TOTAL	\$ 930,744	\$ 34,729	\$ 18,995	\$ 984,467	\$ 803,668	\$ 180,800
% COLLECTED				99.86%	99.83%	100.00%
TOTAL OUTSTANDING				\$ 1,332	\$ 1,332	\$ -

Cash and Investment Balances
September 30, 2021

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND			
Public Funds Checking	Synovus	0.00%	\$ 53,525
Cash On Hand/Petty Cash			800
		Subtotal	\$ 54,325
Public Funds Money Market Variance Account	BankUnited	0.15%	401,400
Government Interest	Money Market Valley National Bank	0.25%	146,906
		Subtotal	\$ 548,305
DEBT SERVICE FUND			
Series 2005 Prepayment Account	U.S. Bank	0.01%	7,313
Series 2005 Reserve Fund	U.S. Bank	0.01%	127,644
Series 2005 Revenue Fund	U.S. Bank	0.01%	58,865
		Subtotal	\$ 193,821 (1)
		Total	\$ 796,452

Note 1 - Invested in US Bank First American Government Obligation Fund

Heritage Lake Park CDD

Bank Reconciliation

Bank Account No. 9900 SYNOVUS GF CHECKING
Statement No. 09-21
Statement Date 9/30/2021

G/L Balance (LCY)	53,525.41	Statement Balance	87,849.21
G/L Balance	53,525.41	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	87,849.21
Subtotal	53,525.41	Outstanding Checks	34,323.80
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	53,525.41	Ending Balance	53,525.41
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
9/27/2021	Payment	10687	INFRAMARK, LLC	7,592.68	0.00	7,592.68
9/27/2021	Payment	10688	HIDDEN EYES LLC	5,739.86	0.00	5,739.86
9/27/2021	Payment	10689	KENNEDY ELECTRIC CO OF PUNTA GORD	541.56	0.00	541.56
9/27/2021	Payment	10690	BRYANT MILLER OLIVE P.A	3,360.00	0.00	3,360.00
9/27/2021	Payment	10691	GRANDE AIRE SERVICES, INC.	10,938.00	0.00	10,938.00
9/27/2021	Payment	10692	LINDA ROSS	513.97	0.00	513.97
9/27/2021	Payment	10693	DOWN TO EARTH LANDSCAPE & IRRIGATI	3,531.00	0.00	3,531.00
9/29/2021	Payment	10694	FPL SUMMARY BILLING	1,757.33	0.00	1,757.33
9/30/2021	Payment	10686	DAVID M. GROUT	349.40	0.00	349.40
Total Outstanding Checks.....				34,323.80		34,323.80

HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 9/1/21 to 9/30/21

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
SYNOVUS GF CHECKING - (ACCT# XXXXX9900)									
Check	10671	09/02/21	Employee	DAVID M. GROUT	PAYROLL	September 02, 2021 Payroll Posting			\$524.86
Check	10673	09/03/21	Vendor	INFRAMARK, LLC	67016	AUG MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,888.00
Check	10673	09/03/21	Vendor	INFRAMARK, LLC	67016	AUG MGMT FEES	ProfServ-Field Management	001-531016-53901	\$477.42
Check	10673	09/03/21	Vendor	INFRAMARK, LLC	67016	AUG MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-53901	\$62.50
Check	10673	09/03/21	Vendor	INFRAMARK, LLC	67016	AUG MGMT FEES	Postage and Freight	001-541006-51301	\$12.75
Check	10673	09/03/21	Vendor	INFRAMARK, LLC	67016	AUG MGMT FEES	ProfServ-Web Site Development	001-531047-51301	\$109.70
Check	10673	09/03/21	Vendor	INFRAMARK, LLC	67016	AUG MGMT FEES	Misc-Contingency	001-549900-57212	\$5.00
Check	10674	09/03/21	Vendor	WASTE MANAGEMENT INC OF FLORIDA	9881910-0336-3	SEPT REFUSE REMOVAL	Utility - Refuse Removal	001-543020-57212	\$255.30
Check	10675	09/16/21	Employee	DAVID M. GROUT	PAYROLL	September 16, 2021 Payroll Posting			\$164.70
Check	10676	09/16/21	Employee	ELIZABETH R. SHELLA	PAYROLL	September 16, 2021 Payroll Posting			\$184.70
Check	10677	09/16/21	Employee	PAUL R. EBERHARDT	PAYROLL	September 16, 2021 Payroll Posting			\$184.70
Check	10678	09/16/21	Employee	JAMES G. DEFILIPPO	PAYROLL	September 16, 2021 Payroll Posting			\$144.70
Check	10679	09/16/21	Employee	LAWRENCE G. FORLANO	PAYROLL	September 16, 2021 Payroll Posting			\$184.70
Check	10680	09/16/21	Vendor	SUNCOAST MEDIA GROUP	3806985	NOTICE OF PUBLIC HEARING 8/23-8/30/21	Legal Advertising	001-548002-51301	\$431.86
Check	10681	09/16/21	Vendor	PERSSON, COHEN & MOONEY, P.A.	1041	MASSEY THRU AUG 2021	ProfServ-Legal Services	001-531023-51401	\$514.00
Check	10681	09/16/21	Vendor	PERSSON, COHEN & MOONEY, P.A.	1040	GEN MATTERS THRU AUG 2021	ProfServ-Legal Services	001-531023-51401	\$128.50
Check	10682	09/16/21	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00670261	SEPT LAKE/POND MGMT SVCS	ProfServ-Wetlands	001-531048-53901	\$400.00
Check	10682	09/16/21	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00670260	SEPT LAKE/POND MGMT	ProfServ-Wetlands	001-531048-53901	\$490.00
Check	10683	09/16/21	Vendor	COVERALL NORTH AMERICA, INC.	1160267707	CLEANING SVCS THRU SEP 2021	Contracts-Cleaning Services	001-534082-57212	\$1,035.00
Check	10684	09/16/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV103341	AUG LANDSCAPE MAINT	Contracts-Landscape	001-534050-53901	\$5,826.00
Check	10685	09/22/21	Vendor	HIDDEN EYES LLC	704048	AUG ACCESS CONTROL	Prepaid Items	155000	\$5,739.86
Check	10686	09/30/21	Employee	DAVID M. GROUT	PAYROLL	September 30, 2021 Payroll Posting			\$349.40
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,888.00
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	ProfServ-Field Management	001-531016-53901	\$477.42
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	Postage and Freight	001-541006-51301	\$11.75
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	ProfServ-Web Site Maintenance	001-531094-51301	\$109.70
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	ProfServ-Dissemination Agent	001-531012-51301	\$1,126.00
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	MAINT TECH	001-549900-57212	\$5.00
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-53901	\$875.00
Check	10687	09/27/21	Vendor	INFRAMARK, LLC	67893	SEPT 2021 MGMT FEES	OSHA & FL COMPLIANCE POSTER	001-551002-57212	\$99.81
Check	10688	09/27/21	Vendor	HIDDEN EYES LLC	705986	OCT SECURITY SVCS	Prepaid Items	155000	\$5,739.86
Check	10689	09/27/21	Vendor	KENNEDY ELECTRIC CO OF PUNTA GORDA, INC	19553	REPAIR STREETLIGHTS	R&M-Lights	001-546133-53901	\$541.56
Check	10690	09/27/21	Vendor	BRYANT MILLER OLIVE P A	76088	SPEC COUNSEL THRU AUG 2021	ProfServ-Legal Services	001-531023-51401	\$3,360.00
Check	10691	09/27/21	Vendor	GRANDE AIRE SERVICES, INC.	17193	INSTALLATION OF A/C SYSTEM	Cap Outlay - Other	001-564002-57212	\$10,938.00
Check	10692	09/27/21	Vendor	LINDA ROSS	083121-PC	PETTY CASH REIMB AUG	Postage and Freight	001-541006-51301	\$169.58
Check	10692	09/27/21	Vendor	LINDA ROSS	083121-PC	PETTY CASH REIMB AUG	LOCK FOR LIBRARY	001-546001-57212	\$22.67
Check	10692	09/27/21	Vendor	LINDA ROSS	083121-PC	PETTY CASH REIMB AUG	TRAVEL EXP - BOARD MEMBER	001-549900-57212	\$321.72
Check	10693	09/27/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV104305	REMOVAL / REPLACE FOXTAIL PALM	R&M-Trees and Trimming	001-546099-53901	\$1,140.00
Check	10693	09/27/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV104300	FILL IN SOIL @ PUMP STATION # 4	R&M-Irrigation	001-546041-53901	\$1,535.00
Check	10693	09/27/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	105540	IRR REPAIRS	R&M-Irrigation	001-546041-53901	\$165.00
Check	10693	09/27/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	105541	IRR REPAIRS AUG INSPECTION	R&M-Irrigation	001-546041-53901	\$123.00
Check	10693	09/27/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	105539	IRR REPAIRS CONTROLLER 4&5	R&M-Irrigation	001-546041-53901	\$348.00
Check	10693	09/27/21	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV106292	CHECKED NEW SOD INSTALL	R&M-Irrigation	001-546041-53901	\$220.00
Check	10694	09/29/21	Vendor	FPL SUMMARY BILLING	092221 CHK	BILL PRD 8/12-9/13/21	Electricity - General	001-543006-53903	\$415.09
Check	10694	09/29/21	Vendor	FPL SUMMARY BILLING	092221 CHK	BILL PRD 8/12-9/13/21	Electricity - General	001-543006-53904	\$251.22
Check	10694	09/29/21	Vendor	FPL SUMMARY BILLING	092221 CHK	BILL PRD 8/12-9/13/21	Electricity - General	001-543006-57212	\$1,091.02
ACH	DD1018	09/01/21	Employee	LINDA C. ROSS	PAYROLL	September 01, 2021 Payroll Posting			\$553.38
ACH	DD1019	09/15/21	Employee	LINDA C. ROSS	PAYROLL	September 15, 2021 Payroll Posting			\$545.54
ACH	DD1020	09/16/21	Employee	DOUGLAS L. CARVILLE	PAYROLL	September 16, 2021 Payroll Posting			\$154.70
ACH	DD1021	09/13/21	Vendor	CHARLOTTE COUNTY UTILITIES	082021-125125 ACH	BILL PRD 7/20-8/18/21	Utility - Water & Sewer	001-543021-57212	\$389.70
ACH	DD1022	09/13/21	Vendor	CHARLOTTE COUNTY UTILITIES	082021-121310 ACH	137378-121310 7/20-8/18/21	Utility - Water & Sewer	001-543021-57212	\$67.59
ACH	DD1023	09/18/21	Vendor	VALLEY NATIONAL BANK	082321-6536 ACH	AUG PURCHASES	PAINT	001-546165-53901	\$390.70
ACH	DD1023	09/18/21	Vendor	VALLEY NATIONAL BANK	082321-6536 ACH	AUG PURCHASES	CAULKING	001-546001-53901	\$27.80
ACH	DD1023	09/18/21	Vendor	VALLEY NATIONAL BANK	082321-6536 ACH	AUG PURCHASES	OFFICE SUPPLIES	001-551002-57212	\$8.25
ACH	DD1023	09/18/21	Vendor	VALLEY NATIONAL BANK	082321-6536 ACH	AUG PURCHASES	PAINT ROLLERS/PAINT	001-546001-57212	\$59.39
ACH	DD1023	09/18/21	Vendor	VALLEY NATIONAL BANK	082321-6536 ACH	AUG PURCHASES	pool bathroom items	001-546137-57212	\$37.68
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	INK FOR PRINTER	001-551002-57212	\$77.98
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	CLEANING SUPPLIES	001-551003-57212	\$27.98
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	OFFICE SUPPLIES	001-551002-57212	\$76.98
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	OFFICE SUPPLIES	001-551002-57212	\$29.63
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	CLEANING SUPPLIES	001-551003-57212	\$14.98
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	WEED KILLER	001-546001-53901	\$29.98
ACH	DD1024	09/16/21	Vendor	SAM'S CLUB DIRECT	082021-5959 ACH	CLEANING /OFFICE/FIELD SUPPLIES	COPY PAPER FOR CLUBHOUSE	001-551002-57212	(\$5.00)
ACH	DD1025	09/27/21	Vendor	COMCAST	090621-2663 ACH	BILL PRD 9/19-10/18/21	Misc-Internet Services	001-549031-53903	\$107.07
ACH	DD1025	09/27/21	Vendor	COMCAST	090621-2663 ACH	BILL PRD 9/19-10/18/21	Communication - Telephone	001-541003-53903	\$69.83
ACH	DD1025	09/27/21	Vendor	COMCAST	090621-2663 ACH	BILL PRD 9/19-10/18/21	Misc-Cable TV Expenses	001-549039-57212	\$105.09
ACH	DD1026	09/14/21	Vendor	COMCAST	082321-3872 ACH	BILL PRD 9/6-10/5/21	RAMPART BLVD	001-549031-53903	\$151.85
ACH	DD1027	09/29/21	Employee	LINDA C. ROSS	PAYROLL	September 29, 2021 Payroll Posting			\$550.77

Account Total \$59,559.92

5C

HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT

Motion: Assigning Fund Balance as of 9/30/21

The Board hereby assigns the FY 2021 Reserves as follows:

Operating Reserves	\$116,767
Reserves - Capital Projects	\$ 76,536
Reserves - Legal	\$ 3,792
Reserves - Roadways	\$220,780
Reserves - Stormwater System	\$ 45,969
Reserves - Wall	\$ 56,870

Sixth Order of Business

6A.



New IQ, LLC
28210 Old 41 Road
Suite 305
Bonita Springs, FL 34135
239 919-5654

Estimate

Date	Estimate #
10/5/2021	6991

Name / Address
Heritage Lake Park C/O: Inframark 210 N. University Drive, Suite 702 Coral Springs, FL 33071

Terms	P.O. #
Good for 30 Days	

Description	Qty	Cost	Total
<p>Customer Request: Please provide an estimate to replace the failed cable to our Bike Rack camera.</p> <p>Scope of Work: We will disconnect the failed Siamese cable from the Bike Rack camera and the DVR. We will use the failed cable to pull a new CAT5 cable from the camera to the DVR. We will install a Video Balun on each end of the cable so that it can be used with the existing Analog equipment and will still work if the customer decides to upgrade to IP Mega-Pixel cameras in the future. We will connect the cable at both ends, verify the view then thoroughly test the Bike Rack camera.</p> <p>Please Note: We will assume to use the existing 120Vac electric for the equipment. If not, additional expenses will apply. We will assume to use the existing cabling to pull new cabling for the equipment. If not, additional expenses may apply. We will assume to use standard pathways for running the wiring through the Clubhouse.</p> <p>Warranty Information: All parts, labor and installation are warranted by New IQ for a period of 1 Year from installation date.</p> <p>CAT5 Cable Run - PVC (Standard) - Includes Jack and Terminations 1 150.00 150.00 W Box HD Video Balun RJ45 to BNC - Pair, Supports Up To 4K/8MP 1 25.00 25.00 Installation Services - Install, Setup, and Configure all above items 1 150.00 150.00</p> <p>Excluded: Any electrical outlets or extensions needed (not specified above) Non-standard cable runs, i.e. Runs requiring concrete boring (not specified above) Any required conduit, raceways, or underground locations (not specified above) Any Directional Boring or Jetting under roadway (if needed or required) Paver removal and reinstallation will be done by others Any equipment, devices, accessories, wiring, etc. not listed above Permits (if required)</p>			

To approve this Estimate:
Please sign, date, and return this copy to Service@new-iq.com. Once received we will send an Invoice. A 50% deposit of the total is required to order parts and materials. Final 50% is due upon completion of job.

Customer Signature

Subtotal	\$325.00
Sales Tax (6.5%)	\$0.00
Total	\$325.00

After discussion with the Chair under resolution 2017-03.

6B.

HOWARD'S POOL WORLD, INC.

Office: (941) 625-6007
Toll Free: (800) 215-0226
Fax: (941) 766-1108

12419 SW County Road 769
Lake Suzy, FL 34269

Submitted to:

Heritage Lake Park CDD
C/O Inframark
210 N. University Dr. Suite 702
Coral Springs, FL 33071

For work to be performed at:

HERITAGE LAKE PARK CDD
25635 HERITAGE LAKE BLVD.
PUNTA GORDA
FL
33983

Date	10/4/2021	Estimate #	3310-A	ESTIMATE		
Description				Qty	Rate	Total
8 FT HAND RAIL COVER				2	119.28	238.56
YOUR POOL TECH REPORTED THAT YOUR IN NEED OF (2) HANDRAILS. THIS IS AN ESTIMATE, WE WILL WAIT FOR DIRETION FROM YOU. THANK YOU.						

Per Howard's Pool World, Inc.

Prices are valid for 90 days. Payment is due upon completion of our work.

This estimate is based on our preliminary evaluation of requirements necessary to complete the job.

This estimate does not include labor and/or materials required in the event that unforeseen repair becomes apparent after the commencement of approved work.

All agreements contingent upon strikes, accidents, and delays beyond our control. Owner to carry fire, tornado, and any other necessary insurance for above work. Workmen's compensation and public liability insurance on above work to be taken out by Howard's Pool World, Inc.

Date: 10/4/2021

Respectfully Submitted *Rebecca Reis*

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: 10/17/21

Authorizing signature

As approved per email from the Chair under spending Resolution 2017-03.

EIGHTH ORDER OF BUSINESS

8A

STATE: Florida
COUNTY: Charlotte

DIVISION: SWFL
PROJECT: Heritage Lake Park

AMENDMENT TO LAND PURCHASE CONTRACT

This Amendment to Land Purchase Contract (the “Amendment”) is made and entered into by and between **D.R. Horton, Inc.**, a Delaware corporation (“Buyer”) and Heritage Lake Park Community Development District, a local unit of special purpose government of the State of Florida (“Seller”).

BACKGROUND

Seller and Buyer entered into that certain Land Purchase Contract effective as of August 4, 2021 (the “Contract”). Seller and Buyer have agreed to amend the terms and provisions of the Contract as more particularly set forth herein.

AGREEMENT

1. **Incorporation of Recitals; Definitions.** The above recitals are true and correct and are incorporated herein by reference. Capitalized terms which are not defined in this Amendment shall have the same meaning as defined in the Contract.

2. **Payment of Outstanding Tax Certificates and CDD Bonds.**

(a) Buyer and Seller hereby acknowledge and agree that Charlotte County will not allow Buyer to submit an application for final Plat Approval, unless all property taxes are current. Buyer and Seller acknowledge and agree that final Plat Approval is a Primary Contingency, per Section 5a of the Contract. Buyer and Seller further acknowledge and agree that there are numerous outstanding tax certificates encumbering the Land, which tax certificates are more particularly described in Exhibit A attached hereto (the “Tax Certificates”). Such outstanding Tax Certificates have been impeding, and further delinquent tax payments are likely to further impede, Buyer’s entitlements process.

(b) Buyer agrees to temporarily waive the final Plat Approval as a Primary Contingency, subject to the following terms, conditions, obligations and requirements:

(i) Buyer shall have received preliminary plat approval from Charlotte County, prior to Closing; and

(ii) at Closing, the Title Company shall (and is hereby authorized to) pay and satisfy all outstanding Tax Certificates in full, using funds from the Seller’s sale proceeds; and

(iii) at Closing, the Title Company shall (and is hereby authorized to) pay and satisfy the outstanding balance of all Series 2005 – Special Assessment Revenue Bonds due and payable by Seller (the “CDD Bonds”), using funds from the Seller’s sale proceeds; and

(iv) at Closing, the Title Company shall issue a the Title Company shall issue a standard ALTA owner's form title policy insuring good and marketable fee simple title to the Property in favor of Buyer, with no exceptions for the Tax Certificates or the CDD Bonds; and

(v) at Closing, the net balance of all Seller's sale proceeds shall be held in escrow by the Title Company, pending issuance of the final Plat Approval, pursuant to an Escrow Agreement to be executed by and between Seller, Buyer and Title Company prior to expiration of the Inspection Period; and

(vi) upon issuance of the final Plat Approval, the Title Company shall disburse the balance of Seller's sale proceeds to Seller, pursuant to the terms, conditions and requirements set forth in the Escrow Agreement.

3. Escrow. The first sentence of Section 4.a. is deleted in its entirety, and replaced with the following: "Within ten (10) business days of the Effective Date, Buyer shall deposit the sum of Twenty-Five Thousand and No/100 Dollars (\$25,000.00) (the "Initial Deposit") with Trenam Law ("Escrow Agent"), and upon receipt of such Initial Deposit the Escrow Agent shall execute and deliver an Escrow Agent Acknowledgement to Buyer and Seller in the form attached hereto as **Exhibit B.**"

4. Primary Contingencies. The last sentence of Section 5.a. of the Contract is hereby deleted.

5. Notice of Suitability. The third sentence of Section 10.c. is hereby amended and restated as follows: "Within five (5) days following the issuance of its Notice of Suitability, Buyer shall deliver to the Escrow Agent the additional sum of Twenty-Five Thousand and No/100 Dollars (\$25,000.00) which shall be in addition to and included with the Initial Deposit, and become a part of the Earnest Money."

6. Seller's Broker. The definition of "Seller's Broker" set forth in Section 14 of the Contract is hereby revised to "Hunter Ward / LSI Companies, Inc., a Florida corporation."

7. Limitation on Future CDD Debt. Notwithstanding anything to the contrary set forth in the Contract, Seller covenants and agrees that the Property: (a) shall not be encumbered by any debt service (including, without limitation, principal and interest on all promissory notes, lines of credit, bonds, or other debt) exceeding a sum total of \$_____ at any time after Closing; and (b) shall not be encumbered by any short-term (i.e. less than thirty (30) years) debt at any time after Closing.

8. Corporate Ratification. IN ACCORDANCE WITH SECTION 21 OF THE CONTRACT, THIS AMENDMENT SHALL NOT BE A VALID, BINDING AND ENFORCEABLE OBLIGATION OF BUYER UNLESS AND UNTIL SUCH DOCUMENT IS RATIFIED IN WRITING BY ONE OF THE FOLLOWING AUTHORIZED OFFICERS OF BUYER: DONALD R. HORTON, MICHAEL J. MURRAY, BILL W. WHEAT, DAVID V. AULD OR PAUL ROMANOWSKI.

9. This Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original instrument, but all such counterparts together shall constitute one

in the same instrument. Signature and acknowledgement pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document. In addition, facsimile or electronic counterparts of this Amendment shall be deemed for all purposes as an original.

10. The execution of this Amendment on behalf of Buyer or Seller, may be accomplished by electronic signature using DocuSign or other similar technology. The ratification of this Amendment by any of the Authorized Officers on behalf of Buyer, may be accomplished by electronic signature using DocuSign or other similar technology.

11. In the event of any conflict between the terms of the Contract and the terms of this Amendment, the terms of this Amendment shall control. Except as amended and modified herein, the remaining terms and provisions of the Contract shall remain in full force and effect as originally set forth therein.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the last date set forth below.

Seller:

**Heritage Lake Park Community
Development District**

Buyer:

D.R. Horton, Inc.,
a Delaware corporation

By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Justin Robbins, Division President

Date: _____

Pursuant to Section 21 of the Contract and Section 5 above, the undersigned hereby ratifies this Amendment on behalf of D.R. Horton, Inc.

By: _____

Print Name: _____

Title: _____

Date: _____

NINTH ORDER OF BUSINESS

9B.

9Bi

AUDITOR SELECTION EVALUATION CRITERIA

1. Ability of Personnel. (20 Points)

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)

2. Proposer's Experience. (20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

3. *Understanding of Scope of Work.* (20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. *Ability to Furnish the Required Services.* (20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g., the existence of any natural disaster plan for business operations).

5 Price. (20 Points)

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

9Bii

Heritage Lake Park Community Development District Request for Proposals for Annual Audit Services

The Heritage Lake Park Community Development District hereby requests proposals for annual financial auditing services. The proposals must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2022, with an option for two additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in Charlotte County and is approximately 82 acres in area. The District currently has an operating budget of approximately \$550,000 dollars inclusive of debt service.

The Auditing entity submitting a proposal must be duly licensed under Chapter 473, Florida Statutes and be qualified to conduct audits in accordance with "Governmental Auditing Standards", as adopted by the Florida Board of Accountancy. The audit shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include additional qualification requirements, evaluation criteria and instructions to proposers, are available from the office of the District Manager at the address and telephone number listed below.

Proposers must provide one (1) electronic copy on a flash drive to Inframark, Infrastructure Management Services, Attention: Erika Wilson, 210 North University Drive, Suite 702, Coral Springs, Florida 33071, Telephone: 954.603.0033 Ext. 40588. Proposals must be received by **11:00 a.m. on _____, _____**. The envelope must be marked "Auditing Services – Heritage Lake Park Community Development District." Please address all questions regarding this Notice to the District Manager, Justin Faircloth, 210 N. University Drive, Suite 702, Coral Springs, Florida, 33071, 954-603-0033.

Heritage Lake Park Community Development District
Justin Faircloth, District Manager

9C.



**Down to Earth
Landscape & Irrigation**
2701 Maitland Center Pkwy.
Suite 200
Maitland, Florida 32751
(321) 263-2700

Estimate: #18051

Customer Address

Inframark Infrastructure Management
Services
Justin Faircloth
210 North University Drive Suite 702
Coral Springs, Florida 33071
justin.faircloth@inframark.com

Billing Address

Heritage Lake Park Inframark
C/O Inframark
210 N. University Drive, Suite 702
Coral Springs, FL 33071

Physical Job Address

Heritage Lake Park Community
Development District
25635 Heritage Lake Boulevard
Punta Gorda, FL 33983

Job

Replacement plants for front exit
gate

Estimated Job Start Date

October 14, 2021

Proposed By

William L Ditzel

Due Date

<u>Estimate Details</u>				
Description of Services & Materials	Unit	Quantity	Rate	Amount
Tree/Plant Installation				
Site Prep: Removal, Disposal,	Hours	1	\$260.00	\$260.00
Firecracker	7 Gallon	5	\$36.00	\$180.00
			Subtotal	\$440.00
Irrigation Repairs				
Irrigation Labor	Hours	1	\$65.00	\$65.00
			Subtotal	\$65.00
			Job Total	\$505.00

We hereby propose to provide all labor, materials and equipment necessary to complete the following work as per plans and specifications, including the installation of the above, for all other Terms & Conditions please visit <https://dtelandscape.com/terms-and-conditions/>.

"We Are Not Responsible For Deer And Rabbit Destruction Of Plantings. Different Plants And Areas

Are Being Affected Continually, Often Times After Plantings. We Cannot Be Held Responsible For The Ever Changing

Site Conditions"

Any irrigation work not mentioned above, will be billed at time and material rate. If installing annuals, please note that due to environmental factors beyond our control, they will be under warranty for 30 days. A 50% deposit is due upon acceptance of this estimate, balance due upon completion.

Proposed By:

Agreed & Accepted By:

William L Ditzel
Down to Earth
Landscape & Irrigation

10/14/2021
Date

Inframark Infrastructure
Management Services
Date

9D.



11360 Metro Pkwy
Ft Myers, FL 33966
Phone: 239-768-3667

www.ActionDoor.com
800-375-3667

Customer Proposal

Proposal Date

10/22/21

Customer:

HERITAGE LAKE PARK CDD
C/O INFRAMARK
210 N UNIVERSITY DR #702
CORAL SPRINGS FL 33071

Reference: # 126734

HERITAGE LAKE PARK CDD
25635 RAMPART BLVD
PUNTA GORDA FL 33983

Luis Aparicio, Gate Estimator, email: Luis.Aparicio@ActionDoor.com

ESTIMATE TO REPLACE EXIT LOOP AND SAFETY LOOP

MATERIAL LISTING

- 2 LOOP INSTALL, REPLACEMENT
- 1 INSTALLATION LABOR

Subtotal:	\$	1350.00
Tax:	\$.00
Total:	\$	1350.00

*** PRICES VALID FOR 30 DAYS FROM DATE OF QUOTE ***

*** 50% DEPOSIT REQUIRED TO ORDER ***

Thank you for your business!

Behind our work is more than just our great name –there's me, Jose Comellas. If at any time you feel you did not receive a fair value call me at 1-800-375-3667.

A FINANCE CHARGE OF 1 1/2% will be added if not paid within 30 days (ANNUAL PERCENTAGE RATE OF 18%). A reasonable collection fee of \$15.00 plus all collection costs and attorney fees will be paid if suit is brought or not. A SERVICE CHARGE OF \$3.00 will be added to all accounts less than \$200.00 if not paid within 30 days. A FINANCE CHARGE OF 1 1/2% will be added to accounts \$200.00 or more if not paid within 30 days (ANNUAL PERCENTAGE RATE OF 18%). A reasonable collection fee of \$15.00 plus all court costs and reasonable attorney fees will be paid by creditor.

ACCEPTED BY SELLER:

BY: _____
(SIGNED) (TITLE)

DATE ACCEPTED: _____
(THIS IS DATE OF THIS CONTRACT)

ACCEPTED BY BUYER:

BY: _____
(SIGNED) (TITLE)

(PRINT NAME)

(REV. 11/04)

9E.

Copeland Southern Enterprises, Inc. 1668 Many Road North Fort Myers, FL, 33903	DATE: 010/07/2021 OWNER INFORMATION:												
PROFESSIONAL SERVICES AGREEMENT BETWEEN COPELAND SOUTHERN ENTERPRISES, INC. AND Heritage Lake Park Community Development District	TELEPHONE NO.: (239) 245-7118 / 306 Fax No: (239) 245-7120 E-MAIL: Justin.Faircloth@inframark.com												
OWNER INFORMATION:	PROJECT MANAGER: Scott Copeland copelandsei@aol.com FEE AND TYPE:												
OWNER'S ADDRESS: 25635 Heritage Lake Blvd, Punta Gorda, FL 33983													
BILL TO THE ATTENTION OF: Justin Faircloth, District Manager	Time & Materials based upon the Rate Schedule in effect at the time service is rendered. Estimated Fees: \$_____												
PROJECT NAME: Lakes 1, 3, 4 & "C" Drainage Repair Proposal.	Not-To-Exceed Fixed Fee based upon the Rate Schedule in effect at the time service is rendered: \$____												
WORK DESCRIPTION: Crews will repair eroded areas on Lakes 1, 3, 4 & "C" and form and pour Concrete flumes in High Flow Drainage areas to stop future erosion from happening again with some 4" DW ADS drainage installation & Bank Restoration.	Lump Sum Fixed Fee: \$.00												
REMARKS: 1) All Resident and Guest will need to be notified by board to stay clear of the work areas during the project for safety reasons. 2) MOT safety will be setup around work areas to insure the safety of all during the project and removed once it's completed. 3) CSEI will call in Dig Tickets 1 week before Project Start date.	Total Fees: \$.00 Cost Of Proposal Will Be Based On Selected Option Below												
Dear Justin Faircloth In Pursuant to your request, Copeland Southern Enterprises, Inc. is pleased to submit the following proposal for the installation of concrete flumes at high drainage structures and to do some lake restoration for the above-referenced project:													
SCOPE OF SERVICES (Limited to the following): Cost Of Proposal Will Be Based On Selected options Below.													
<table border="0"> <tr> <td><input type="checkbox"/> Lake 1: Install 520 Ft. of 4" ADS Double Walled Pipe with 12 Inch Catch Basins & fill ruts, Pipes will be Anchored in Lake.....</td> <td>\$ 14,875.00</td> </tr> <tr> <td><input type="checkbox"/> Lake 1: 615 Ft. of Lake Restoration with Coconut Erosion Blanket and Matching Sod.....</td> <td>\$ 27,775.00</td> </tr> <tr> <td><input type="checkbox"/> Lake 3: Crews will dig out eroded area at the NE Corner of Lake 3 and install Coconut Erosion Blanket caused by plugged Catch Basin above.....</td> <td>\$ 2,575.00</td> </tr> <tr> <td><input type="checkbox"/> Lake 4: Install 66 Ft. of Concrete Flume at High Flow Drainage Structure Location to stop future Erosion to the Lake Banks.....</td> <td>\$ 28,275.00</td> </tr> <tr> <td><input type="checkbox"/> Lake C: Install 32 Ft. of Concrete Flume at High Flow Drainage Structures Location to stop future Erosion to the Lake Banks.....</td> <td>\$ 16,150.00</td> </tr> <tr> <td><input type="checkbox"/> Lake C: Install 20 Ft. Re-grade Slope Install of High Flow Fabric with 3 to 6 Inch Rip Rap to stop future Erosion around Back Wall.....</td> <td>\$ 6,475.00</td> </tr> </table>		<input type="checkbox"/> Lake 1: Install 520 Ft. of 4" ADS Double Walled Pipe with 12 Inch Catch Basins & fill ruts, Pipes will be Anchored in Lake.....	\$ 14,875.00	<input type="checkbox"/> Lake 1: 615 Ft. of Lake Restoration with Coconut Erosion Blanket and Matching Sod.....	\$ 27,775.00	<input type="checkbox"/> Lake 3: Crews will dig out eroded area at the NE Corner of Lake 3 and install Coconut Erosion Blanket caused by plugged Catch Basin above.....	\$ 2,575.00	<input type="checkbox"/> Lake 4: Install 66 Ft. of Concrete Flume at High Flow Drainage Structure Location to stop future Erosion to the Lake Banks.....	\$ 28,275.00	<input type="checkbox"/> Lake C: Install 32 Ft. of Concrete Flume at High Flow Drainage Structures Location to stop future Erosion to the Lake Banks.....	\$ 16,150.00	<input type="checkbox"/> Lake C: Install 20 Ft. Re-grade Slope Install of High Flow Fabric with 3 to 6 Inch Rip Rap to stop future Erosion around Back Wall.....	\$ 6,475.00
<input type="checkbox"/> Lake 1: Install 520 Ft. of 4" ADS Double Walled Pipe with 12 Inch Catch Basins & fill ruts, Pipes will be Anchored in Lake.....	\$ 14,875.00												
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<input type="checkbox"/> Lake C: Install 32 Ft. of Concrete Flume at High Flow Drainage Structures Location to stop future Erosion to the Lake Banks.....	\$ 16,150.00												
<input type="checkbox"/> Lake C: Install 20 Ft. Re-grade Slope Install of High Flow Fabric with 3 to 6 Inch Rip Rap to stop future Erosion around Back Wall.....	\$ 6,475.00												
The existing 4" ADS Double Pipe will be ran out into Lake out past the Planted Littoral shelf and Anchored to Pond Floor with 4 foot Steel Anchors 2 feet +/- below SLW. This proposal does not reflect the cost of new sod, but the existing sod will be will be removed and re-installed over the newly compacted trench to match surrounding terrain. Excess dirt from the drainage pipe installation will be used to repair eroded lake banks within the work areas.													
Note: Any additional work and services requested, and is not found in this Proposal can be done, but will require additional cost to be paid in full with proposal fee upon the completion of job.													
We at Copeland Southern Enterprises hope this meets your approval and satisfies your requirements. If so please sign the contract proposal below and return a copy to our office by Fax or Email. Should you have any questions or need any additional information, Please do not hesitate to call Scott Copeland at 239-995-3684 or Mobile # 239-707-6806.Fax 239-995-0058.													
OWNER AUTHORIZATION: I warrant and represent that I am authorized to enter into this contract for professional services and I hereby authorize the performance of the above services and agree to pay the charges upon the completion of the Job resulting there from as identified in the "FEE TYPE" section above. I have read, understand and agree to these Standard Business Terms. Authorized Signature: _____ Date: _____ Typed Name & Title: _____													

Lake 1: 520 Feet of CDD Lake Drainage & 615 ft. of Lake Bank Restoration



Lake 3: 30 Feet of Lake Bank Erosion Repair with Coconut Erosion Blanket.



Lake 4, Pour over 66 ft. of Concrete Flumes in High Flow Drainage Areas to stop future Erosion.



Lake "C" Pour over 32 ft. of Concrete Flumes in High Flow Drainage Areas to stop future Erosion.



Lake "C" Install up to 20 Ft. of Re-grading Slope, Install of High Flow Fabric with 3 to 6 Inch Rip Rap



TENTH ORDER OF BUSINESS

10C.

10Ci



Service History Report

October 12, 2021
50097

Heritage Lake Park CDD

Date Range: 09/01/21..09/30/21

Toll Free: (888) 480-5253
Fax: (888) 358-0088
www.solitudelakemanagement.com

Service Date	9/1/2021	H2222
No.	PI-A00680911	
Order No.	SMOR-504896	
Contract No.	SVR05926	
Technician Name and State License #s	Eggy Suarez	

Service Item #	Description	Lake No.	Lake Name
H2222-LAKE-ALL	Heritage Lake Park Cdd LAKE ALL	ALL	
Technician's Comments:	Treated lakes for grasses and algae. Water level high. Trash removal.		
General Comments:	Inspected Lake		
Inspected for algae			Treated
Inspected for Aquatic Weeds			OK
Inspected for Undesirable Shoreline Vegetation			Treated